

COA Regional Office No. I
San Fernando City, La Union

ANNUAL PROCUREMENT PLAN - NON-CSE FOR FY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes or No)	Mode of Procurement	Estimated Budget (Php)			Remarks
					Total	MOOE	CO	
A. Travelling Expenses-Local								
50201010	Travelling Expenses	All Sectors	No	Direct Contracting	1,463,000.00	1,463,000.00		
B. Training Expenses								
50202010	Training Expenses	All Sectors	No	Direct Contracting	979,000.00	979,000.00		
C. Supplies and Materials Expenses								
50203010	Common Use Supplies and Equipment	All Sectors	No	PS, Shopping, SVP, Direct Contracting	892,000.00	892,000.00		
50203090	Fuel, Oil and Lubricant	All Sectors	No	SVP	531,000.00	531,000.00		
10605030	Office Equipment	All Sectors	No	SVP	100,000.00	100,000.00		
10605070	Communication Equipment	All Sectors	No	SVP	392,000.00	392,000.00		
10605990	Other Equipment	All Sectors	No	SVP	260,000.00	260,000.00		
D. Utility Expenses								
50204010	Water Expenses	All Sectors	No	Direct Contracting	206,000.00	206,000.00		
50204020	Electricity Expenses	All Sectors	No	Direct Contracting	1,764,000.00	1,764,000.00		
E. Communication Expenses								
50205010	Postage and Courier	All Sectors	No	SVP, Direct Contracting	28,000.00	28,000.00		
50205020-01	Telephone, Mobile	All Sectors	No	Direct Contracting	335,000.00	335,000.00		
50205020-02	Telephone, Landline	All Sectors	No	Direct Contracting	753,000.00	753,000.00		
50205030	Internet Subscription Expenses	All Sectors	No	Direct Contracting	438,000.00	438,000.00		
F. Confidential, Intelligence and Extraordinary Expenses								
50210030	Extraordinary and Miscellaneous Expenses	RD	No		136,000.00	136,000.00		
G. Repairs and Maintenance								
50213040	Building & Other Structures	RO	No	SVP	581,000.00	581,000.00		
50213060	Motor Vehicles	RO	No	SVP	274,000.00	274,000.00		
	Other Equipment	RO	No	SVP	103,000.00	103,000.00		

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H. General Services

50212030	Security Services	RO & PSAOs	Yes	Public Bidding	4,871,226.84	4,871,226.84		
	Janitorial Services	RO & PSAOs	Yes	Public Bidding	1,818,265.68	1,818,265.68		
50212990	Other General Services	RO & PSAOs	Yes	SVP	371,000.00	371,000.00		

I. Taxes, Insurance Premiums and Other Fees

50215030	Insurance Expenses	RO & PSAOs	No	Agency to Agency	134,000.00	134,000.00		
50215020	Fidelity Bond Premiums	RO	No	Agency to Agency	52,000.00	52,000.00		
50215010-01	Taxes, Duties and Licenses	RO	No	Agency to Agency	24,000.00	24,000.00		

J. Other Maintenance and Operating Expenses

50299030	Representation Expenses	All Sectors	No		15,000.00	15,000.00		
50299070	Subscription Expenses	All Sectors	No	SVP	46,000.00	46,000.00		
					16,566,492.52	16,566,492.52		-

Prepared by:


REMIBES D. GARCIA
 AO V/Supply Officer


Reviewed by:


ATTY. JERIEL P. BALMEDIANO
 Head, BAC Secretariat

Recommending Approval:


DOLLY CRISTETA P. LINGBAOAN
 BAC Chairperson

Approval by:


KARLO P. ALMONIDOVAR
 QC-Director IV