



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
Commonwealth Avenue, Quezon City

ADMINISTRATION SECTOR
HUMAN RESOURCE MANAGEMENT OFFICE

January 29, 2024

OFFICE ORDER
No. 2024 - 02

SUBJECT : Reconstitution of the Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee

Pursuant to the pertinent provision of Republic Act No. 6713, otherwise known as the "Code of Conduct and Ethical Standards for Public Officials and Employees", all government officials and employees are required to file their Statement of Assets, Liabilities and Net Worth (SALN) every year. In accordance with the Memorandum Circular No. 2018-1, Section 6.5.a provision of the Inter-Agency Task Force on the Harmonization of National Government Performance Monitoring, Information and Reporting Systems, "Each department/agency shall have a SALN Review and Compliance Committee to implement the provision on reviewing and complying with SALN requirements to determine whether said statements have been submitted on time, are complete and in proper form.

Thus, in line with the responsibility lodged with the Human Resource Database Management Information Division (HRDMID), Human Resource Management Office to monitor the submission of the Statement of Assets, Liabilities and Net Worth of COA Officials and employees to the Civil Service Commission (CSC) and Office of the Ombudsman, the COA SALN Review and Compliance Committee is hereby reconstituted, as follows:

Chairperson: **Imelda V. Clave**
Chief Administrative Officer
Division Chief

Members: **Mark Christopher W. Lagera**
Administrative Officer IV

Jimmy O. Roxas
Administrative Officer II

Girly Ann P. Cuison
Administrative Officer II

John Melvin C. Santos
Administrative Assistant III

Accordingly, the Committee shall review and ensure that the Statement of Assets, Liabilities and Net Worth Forms, prepared by officials and employees of COA are properly accomplished and submitted on time of the prescribed form.

This order shall remain in force and in effect until otherwise revoked.



MARIE MACEL O. TEJADA

Director IV

Human Resource Management Office