

COMMISSION ON AUDIT
Regional Office No. IV-A

ANNUAL PROCUREMENT PLAN FOR FY 2019

Code (PAP)	Procurement/Program/Project	PMO / End User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			REMARKS (brief description of program/project)
				Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract		Total	MOOE	CO	
A. Non-Common Use Supplies and Suppliers												
	Procurement of various supplies not available in PS	RO-IV-A	Small Value Procurement	Canvass			Purchase Order		108,454.00	108,454.00		
B. Consumable Items from Supplier												
	Procurement of HP 955 Office Jet Pro (Black, Cyan, Magenta, Yellow)	RO-IV-A	Small Value Procurement	Canvass			Purchase Order		66,775.60	66,775.60		200 pcs Black, 12 pcs Magenta, 12 pcs Yellow and 12 pcs Cyan for HP 955 Inks
	Procurement of Brother Inks LC 3617 and TN 451	RO-IV-A	Small Value Procurement	Canvass			Purchase Order		240,335.00	240,335.00		70 pcs Black, 31 pcs Magenta, 31 pcs. Yellow and Cyan Brother LC 3617 Inks and 17 pcs Black, 12 pcs Magenta, 12 pcs. Yellow and 12 pcs. Cyan for Brother TN-451
	Procurement of Lexmark Cartridge	RO-IV-A	Small Value Procurement	Canvass			Purchase Order		49,252.00	49,252.00		4 pcs. Of Lexmark Cartridges
	Procurement Canon 332 Black Cartridge	RO-IV-A	Small Value Procurement	Canvass			Purchase Order		41,600.00	41,600.00		5 pcs. Of Canon 332 Black
GRAND TOTAL									506,416.60	506,416.60	-	


Prepared by:


CONSOLACION J. SAN LUIS
Head, BAC Secretariat

Recommending Approval:


ATTY. MARK RANIER C. ARENAS
BAC Chairperson

Approved by:


MARIO G. LIPANA
Regional Director

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A. Semi-expendable machinery, fixture, books and equipment												
	Procurement of various office Equipment	RO-IV-A	Small Value Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Orders		140,000.00	140,000.00		5 Units Digital Camera, 9 Units LED Projectors,
	Procurement of various Technical and Science Equipment	RO-IV-A	Small Value Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Orders		77,000.00	77,000.00		5 Units Digital Caliper, 10 Units Scientific Calculator, 5 Units Digital Measuring Wheel
	Procurement of Medical Equipment	RO-IV-A	Small Value Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Orders		66,059.00	66,059.00		1 Unit Aneroid Bp App, 1 Unit Glucometer, 1 Unit Thermometer, 1 Unit Pulse Ocymeter, 1 Unit Nebulizer, 1 Unit Sterilizer, 1 Unit Oxygen Tank, 1 Unit Regulator with Humidifier, 1 Unit Oxygen Tank Bag with Sling 5 lbs, 1 Unit Oxygen Tank Cart 5lbs(Stainless), 1 Unit Stretcher, and 1 Unit Wheelchair
	Procurement of ICT Equipment	RO-IV-A	Negotiated Procurement/ Shopping	Philgeps/ Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Orders		221,300.00	221,300.00		23 Units of Uninterruptible Power Supply, 8 Units Printer Scanner 3 and 1, 1 Unit Printer(Wide-format All-in one)
	Procurement of Communication Equipment	RO-IV-A	Small Value Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		44,000.00	44,000.00		8 Units of Telefax Machine
	Procurement of Other Machinery and Equipment	RO-IV-A		Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		111,800.00	111,800.00		12 Units Water Dispenser, 2 Units Vaccum Cleaner, 2 Units Microwave Oven, 2 Units Oven Toaster
	Procurement of books furniture, fixtures and other Equipment	RO-IV-A	R.A 9184 Public Bidding	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase order		1,161,186.00	1,161,186.00		11 Units Executive Chair, 22 Units Clerical Chair, 30 Units Computer chair, 12 units Conference chair, 120 Units chairs for training, 2 Units Refrigerator, 2 Units Executive Table, 5 Units Mobile Pedestal, 3 Units Clerical table, 12 Units Steel cabinet with 3 Drawers, Law and Accounting books.
B. Repair & Maintenance - Office Building												
	Repair of Ceiling/LED Lights/ Fences & Gate /Landscape and Fishing/Pest Control	RO-IV-A	R.A 9184 Public Bidding	Philgeps /canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		2,600,000.00	2,600,000.00		
	Replacement of spare parts for machinery and Equipment	RO-IV-A	Small Value Procurement/ Negotiated Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		150,000.00	150,000.00		
	Replacement of spare parts and repainting for transportation	RO-IV-A	Small Value Procurement/ Negotiated Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		400,000.00	400,000.00		
	Other Property Plant and Equipment	RO-IV-A	Small Value Procurement/ Negotiated Procurement	Canvass	3rd & 4th Quarter	3rd & 4th Quarter	Purchase Order		50,000.00	50,000.00		
GRAND TOTAL									5,021,345.00	5,021,345.00	-	

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