

Republic of the Philippines
COMMISSION ON AUDIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON AUDIT in the CSC website:

DIR. MARIE MACEL O. TEJADA

HRMO

Date: DECEMBER 20, 2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ASSISTANT COMMISSIONER	P14-RA11-0006	29	128467	<p>Master's degree or Certificate in Leadership and Management from the CSC</p> <p>For positions the duties and responsibilities of which involve practice of profession: Bachelor's degree relevant to the job, preferably BS Accountancy/BSC Accounting with appropriate RA 1080</p> <p>For positions the duties and responsibilities of which does not involve practice of profession: Bachelor's degree relevant to the job, preferably BS Accountancy/BSC Accounting with Master's degree/Bachelor of Laws /Certificate of Leadership from the CSC</p>	<p>120 hours of supervisory/management learning and development intervention undertaken within the last 5 years</p> <p>Preferably with Senior Executive Development Program (SEDP) training</p>	<p>5 years of supervisory/management experience</p>	<p>Career Service Professional/Second level eligibility</p>		GAS

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2	DIRECTOR III	P14-RB13-0018	27	102910	<p>Master's degree or Certificate in Leadership and Management from the CSC</p> <p>For positions the duties and responsibilities of which involve practice of profession: Bachelor's degree relevant to the job, preferably BS Accountancy/BSC Accounting with appropriate RA 1080</p> <p>For positions the duties and responsibilities of which does not involve practice of profession: Bachelor's degree relevant to the job, preferably BS Accountancy/BSC Accounting with Master's degree/Bachelor of Laws /Certificate of Leadership from the CSC</p>	<p>120 hours of supervisory/management learning and development intervention undertaken within the last 5 years</p> <p>Preferably with Senior Executive Development Program (SEDP) training</p>	<p>5 years of supervisory/management experience</p>	<p>Career Service Professional/Second level eligibility</p>		CGS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 31, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

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QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. MARIE MACEL O. TEJADA
 Director III, Officer-in-Charge
 Human Resource Management Office,
 Commission on Audit, Commonwealth
 Avenue, Quezon City
careers@coa.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CSC PUBLICATION DATE: DECEMBER 21, 2018