

**PUBLICATION OF VACANT POSITIONS
As of August 1, 2017**

POSITION TITLE : **DIRECTOR II**
SALARY GRADE : 26
OFFICE COA Regional Office No. VIII-1 COA Regional Office No. X-1

ITEM NUMBER/S P14RB120085 P14RB120048

QUALIFICATIONS

Education : Bachelor's degree with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or If without appropriate RA 1080 for positions the duties and responsibilities of which do not involve practice of profession;

Bachelor's degree with Master's Degree or
Bachelor's degree with Bachelor of Laws or

Bachelor's degree with Certificate in Leadership and Management from the CSC

Experience : At least five (5) years of highly technical functions and/or responsibilities involving study and recommendation of policies, at least one (1) year of which involved policy functions at the level of head of a section, audit team, or equivalent unit;

Training : Completion of COA's Senior Executive Development Program within the last five years; Completion of COA's SEDP supplemented by 120 hours of supervisory management learning and development intervention undertaken within the last five years reckoned from the date of assessment (if SEDP was taken more than five years ago)

Eligibility : RA 1080 (CPA)/CS Professional or Second Level Eligibility

POSITION TITLE : **STATE AUDITOR V**
SALARY GRADE : 26
OFFICE GAS-ASDOSO-1 COA Regional Office IV-B-1

ITEM NUMBER/S : P14BB250122 P14BB250343

QUALIFICATION

Education : BS Accountancy/BSC Accounting with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or If without appropriate RA 1080 for positions the duties and responsibilities of which do not involve practice of profession;

BS Accountancy/BSC Accounting with Master's Degree or
BS Accountancy/BSC Accounting with Bachelor of Laws or
BS Accountancy/BSC Accounting with Certificate in Leadership and Management from the CSC

Experience : At least 5 years of highly technical functions and/or responsibilities involving study and recommendation of policies, at least 1 year of which involved policy functions at the level of assistant head of an office, cluster or equivalent unit;

Training : Completion of COA's Senior Executive Development Program within the last five years;
Completion of COA's SEDP supplemented by 120 hours of supervisory / management learning and development intervention undertaken within the last five years reckoned from the date of assessment* (if SEDP was taken more than five years ago)

Eligibility : Appropriate RA 1080 for positions involving practice of profession or Career Service Professional or Second Level eligibility

POSITION TITLE : **ATTORNEY V**
SALARY GRADE : 25
OFFICE : CGS CLUSTER 5-1 COA Regional Office No. V-1

ITEM NUMBER/S : P14OA240113 P14OA240054

QUALIFICATION :
Education : Bachelor of Laws
Experience : 3 years of relevant experience
Training : 16 hours of relevant training
Eligibility : RA 1080 (BAR)

POSITION TITLE : **STATE AUDITOR IV**
SALARY GRADE : 24
OFFICE : COA Regional Office No. XI-1 COA Regional Office No. XVI-1
COA Regional Office No. IV-B-1 LGS-NCR-1

ITEM NUMBER/S : P14BB241694 P14BB241313 P14BB241017 P14BB241618

QUALIFICATION :
EDUCATION : BS Accountancy/BSC Accounting with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
If without appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
BS Accountancy/BSC Accounting with Master's Degree or
BS Accountancy/BSC Accounting with Bachelor of Laws or
BS Accountancy/BSC Accounting with Certificate in Leadership and Management from the CSC
EXPERIENCE : 4 years of supervisory/management experience
TRAINING : 40 hours of supervisory/management learning and development within the last 5 years reckoned from the date of assessment
ELIGIBILITY : RA 1080 (CPA)/ Career Service Professional/Second Level Eligibility

POSITION TITLE : **CHIEF TECHNICAL AUDIT SPECIALIST**
SALARY GRADE : 24
OFFICE : TSO

ITEM NUMBER/S : P14BC250048

QUALIFICATION :
Education : Bachelor's degree relevant to the job with appropriate RA 1080 for positions the duties and responsibilities of which involve practice of profession or
If without appropriate RA 1080 for positions the duties and responsibilities of which do not involve practice of profession
Bachelor's degree relevant to the job with Master's Degree or
Bachelor's degree relevant to the job with Bachelor of Laws or
Bachelor's degree relevant to the job with Certificate in Leadership and Management from the CSC

Experience : 4 years of supervisory/ management experience
 Training : 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years reckoned from the date of assessment
 Eligibility : Appropriate RA 1080 for positions involving practice of profession or CS Professional/Second Level Eligibility

POSITION TITLE : **ATTORNEY IV**
 SALARY GRADE : 23
 OFFICE CGS CLUSTER 2-1 CGS CLUSTER 4-1
 COA Regional Office No. IV-B-1 COA Regional Office No. II-1
 COA Regional Office No. I-1 COA Regional Office No. III-1

ITEM NUMBER/S : P14OA240292 P14OA240070 P14OA240141 P14OA240154
 P14OA240058 P14OA240138

QUALIFICATION :
 Education : Bachelor of Laws;
 Experience : 2 years of relevant experience;
 Training : 8 hours of relevant training;
 Eligibility : RA 1080 (BAR)

POSITION TITLE : **SPVG ADMINISTRATIVE OFFICER**
 SALARY GRADE : 22
 OFFICE CPASSSS-1

ITEM NUMBERS : P14AA660087

QUALIFICATION :
 Education Bachelor's Degree relevant to the job;
 Experience 3 years of relevant experience;
 Training 16 hours relevant training;
 Eligibility Career Service (Professional)/ Second Level Eligibility

POSITION TITLE : **STATE AUDITOR III**
 SALARY GRADE : 22
 OFFICE COA-ARMM-1 NGS-37 CGS -17
 COA Regional Office No. II-15 PDO-PIDS-1

ITEM NUMBER/S : P14BB230488 P14BB230733 P14BB230729 P14BB230727
 P14BB230700 P14BB230711 P14BB230730 P14BB230720
 P14BB230696 P14BB2300709 P14BB230723 P14BB230721
 P14BB230693 P14BB230704 P14BB230702 P14BB230722
 P14BB231558 P14BB230004 P14BB230008 P14BB230014
 P14BB230034 P14BB230005 P14BB230009 P14BB230032
 P14BB230037 P14BB230066 P14BB230082 P14BB230089
 P14BB230125 P14BB230116 P14BB230118 P14BB230090
 P14BB230126 P14BB230117 P14BB230119 P14BB230091
 P14BB230128 P14BB230149 P14BB230120 P14BB230164
 P14BB230135 P14BB230153 P14BB230163 P14BB230167
 P14BB230173 P14BB230200 P14BB230206 P14BB230228
 P14BB230189 P14BB230201 P14BB230208 P14BB230237
 P14BB230247 P14BB230328 P14BB230331 P14BB230430

P14BB230248 P14BB230297 P14BB230336 P14BB230345
P14BB230270 P14BB230295 P14BB230465 P14BB230427
P14BB230292 P14BB230340 P14BB230438 P14BB230433
P14BB230377 P14BB230298 P14BB230300

QUALIFICATION :

Education : BS Accountancy/BSC-Accounting
Experience : 3 years of relevant experience;
Training : 16 hours of relevant training;
Eligibility : RA 1080 (CPA)/Career Service (Professional)/Second Level Eligibility

POSITION TITLE : SUPVG TECHNICAL AUDIT SPECIALIST

SALARY GRADE : 22

OFFICE : COA Regional Office No. IV-B-1

ITEM NUMBER/S : P14BC240074

QUALIFICATION :

Education : Bachelor's Degree relevant to the job;
Experience : 3 years of relevant experience;
Training : 16 hours relevant training;
Eligibility : Career Service (Professional)/ Second Level Eligibility

POSITION TITLE : SPECIAL INVESTIGATOR IV

SALARY GRADE : 22

OFFICE : FAO-SSS-1 COA regional Office No.IV-B- 2

ITEM NUMBER/S : P14NA240047 P14NA240019 P14NA240048

QUALIFICATION :

Education : Bachelor's degree relevant to the job;
Experience : 3 years of relevant experience
Training : 16 hours of relevant training
Eligibility : CSC Professional/Second Level Eligibility

POSITION TITLE : ACCOUNTANT IV

SALARY GRADE : 22

OFFICE : COA Regional Office No. IX-1

ITEM NUMBERS : P14BA240011

QUALIFICATION :

Education : BS Accountancy/BSC-Accounting/BSBA-Accounting
Experience : 3 year of relevant experience;
Training : 16 hours of relevant training;
Eligibility : RA 1080 (CPA)

POSITION TITLE : STATE AUDITOR II

SALARY GRADE : 19

**OFFICE : COA Regional Office No. IV-B-10 GAS-4
COA Regional Office No. XI-3 CGS-44**

COA Regional Office No. VIII-1

NGS-61

ITEM NUMBER/S :	P14BB220500	P14BB221416	P14BB220456	P14BB220479
	P14BB220501	P14BB221611	P14BB220460	P14BB220463
	P14BB220494	P14BB221614	P14BB220488	P14BB220459
	P14BB220495	P14BB221618	P14BB220489	P14BB220462
	P14BB220441	P14BB220403	P14BB220396	P14BB220319
	P14BB220427	P14BB220426	P14BB220360	P14BB220317
	P14BB220440	P14BB220392	P14BB220393	P14BB220337
	P14BB220421	P14BB220390	P14BB220366	P14BB220338
	P14BB220424	P14BB220367	P14BB220397	P14BB220339
	P14BB220328	P14BB220321	P14BB220335	P14BB220340
	P14BB220324	P14BB220287	P14BB220290	P14BB220313
	P14BB220283	P14BB220285	P14BB220291	P14BB220314
	P14BB220270	P14BB220286	P14BB220018	P14BB220035
	P14BB220271	P14BB220008	P14BB220019	P14BB220039
	P14BB220272	P14BB220012	P14BB220020	P14BB220042
	P14BB220045	P14BB220062	P14BB220066	P14BB220092
	P14BB220048	P14BB220063	P14BB220070	P14BB220093
	P14BB220051	P14BB220064	P14BB220076	P14BB220098
	P14BB220061	P14BB220065	P14BB220106	P14BB220134
	P14BB220116	P14BB220122	P14BB220127	P14BB220135
	P14BB220118	P14BB220145	P14BB220128	P14BB220142
	P14BB220154	P14BB220067	P14BB220160	P14BB220164
	P14BB220155	P14BB220068	P14BB220162	P14BB220172
	P14BB220156	P14BB220177	P14BB220179	P14BB220190
	P14BB220256	P14BB220178	P14BB220180	P14BB220253
	P14BB220266	P14BB220268	P14BB220199	P14BB220200
	P14BB220204	P14BB220207	P14BB220208	P14BB220212
	P14BB220220	P14BB220228	P14BB220231	P14BB220233
	P14BB222037	P14BB222044	P14BB222046	P14BB222048
	P14BB222058	P14BB222061	P14BB222063	P14BB222065
	P14BB222062	P14BB222064		

QUALIFICATION :

Education BS Accountancy/BSC-Accounting
Experience 2 years of relevant experience;
Training 8 hours of relevant training;
Eligibility RA 1080 (CPA)/Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **SR TECHNICAL AUDIT SPECIALIST**

SALARY GRADE : 19

OFFICE COA Regional Office No. V-1 COA Regional Office No. IX-1
TSO-STSS 3

ITEM NUMBER/S :	P14BC230168	P14BC230138	P14BC230069	P14BC230084
	P14BC230169			

QUALIFICATION :

Education Bachelor's Degree relevant to the job
Experience 2 years of relevant experience;
Training 8 hours of relevant training;
Eligibility RA 1080

POSITION TITLE : **INFORMATION TECHNOLOGY OFFICER I**
SALARY GRADE : 19
OFFICE ITO-STSS 1 COA egnal Office No. III-1

ITEM NUMBER/S : P14CA710016 P14CA710003

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **ACCOUNTANT III**
SALARY GRADE : 19
OFFICE COA Regional Office No. I-1

ITEM NUMBERS : P14BA930005

QUALIFICATION :
Education BS Accountancy/BSC-Accounting/BSBA-Accounting
Experience 2 year of relevant experience;
Training 8 hours of relevant training;
Eligibility RA 1080 (CPA)

POSITION TITLE : **ADMINISTRATIVE OFFICER V**
SALARY GRADE : 18
OFFICE COA Regional Office No. IX-2

ITEM NUMBER/S : P14AA650091 P14AA650092

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **SPECIAL INVESTIGATOR III**
SALARY GRADE : 18
OFFICE LGS-NCR 1

ITEM NUMBER/S : P14NA230045

QUALIFICATION :
Education : Bachelor's degree relevant to the job
Experience : 2 years of relevant experience;
Training : 8 hours of relevant training;
Eligibility : CS Professional/ Second Level

POSITION TITLE : **TRAINING SPECIALIST III**
SALARY GRADE : 18

OFFICE PDO-PIDS-1

ITEM NUMBER/S : P14AF230001

QUALIFICATION :

Education : Bachelor's degree relevant to the job

Experience : 2 years of relevant experience;

Training : 8 hours of relevant training;

Eligibility : CS Professional/ Second Level

POSITION TITLE : **STATE AUDITOR I**

SALARY GRADE : 16

OFFICE GAS-GAO 1 CGS 23 COA Regional Office No. III-36
COA Regional Office No. XI-5 COA Regional Office No. IV-B-18

ITEM NUMBER/S	: P14BB210436	P14BB211511	P14BB211525	P14BB211528
	P14BB211530	P14BB210382	P14BB210415	P14BB210412
	P14BB211531	P14BB210383	P14BB210413	P14BB210414
	P14BB211896	P14BB211901	P14BB210408	P14BB210411
	P14BB211897	P14BB211902	P14BB211905	P14BB211908
	P14BB211898	P14BB211903	P14BB211906	P14BB211909
	P14BB211899	P14BB211904	P14BB211907	P14BB211910
	P14BB210756	P14BB210766	P14BB211915	P14BB211911
	P14BB210757	P14BB210771	P14BB210779	P14BB211912
	P14BB210762	P14BB210772	P14BB210783	P14BB211913
	P14BB210763	P14BB210775	P14BB210786	P14BB210790
	P14BB210764	P14BB210776	P14BB210788	P14BB210793
	P14BB210795	P14BB210800	P14BB210806	P14BB210813
	P14BB210796	P14BB210803	P14BB210808	P14BB210818
	P14BB210797	P14BB210804	P14BB210811	P14BB210819
	P14BB210821	P14BB210823	P14BB210828	P14BB210839
	P14BB210822	P14BB210824	P14BB210838	P14BB210857
	P14BB210337	P14BB210326	P14BB210276	P14BB210265
	P14BB210330	P14BB210279	P14BB210277	P14BB210285
	P14BB210270	P14BB210273	P14BB120268	P14BB210272
	P14BB210271	P14BB210274		

QUALIFICATION :

Education BS Accountancy (for recruitment)

BS Accountancy/BSC-Accounting (for promotion)

Experience 1 year of relevant experience;

Training 4 hours of relevant training;

Eligibility RA 1080 (CPA)/CS Professional, Second Level Eligibility (for promotion)

RA 1080 (CPA) (for recruitment)

POSITION TITLE : **TECHNICAL AUDIT SPECIALIST II**

SALARY GRADE : 16

OFFICE COA Regional Office No. IV-B-2 TSO-STSS-3

ITEM NUMBER/S : P14BC220122 P14BC220155 P14BC220163 P14BC220123

P14BC220169

QUALIFICATION :
Education Bachelor's degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility RA 1080 (CPA)

POSITION TITLE : **SPECIAL INVESTIGATOR II**
SALARY GRADE : 15
OFFICE LGS-NCR-1

ITEM NUMBERS : P14NA220038

QUALIFICATION :
Education Bachelor's Degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **COMPUTER MAINTENANCE TECHNOLOGIST II**
SALARY GRADE : 15
OFFICE COA Regional Office No. IX-1

ITEM NUMBERS : P14CA920015

QUALIFICATION :
Education Bachelor's Degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST II**
SALARY GRADE : 15
OFFICE PDO-PIDS-2 COA Regional Office No. III-1

ITEM NUMBER/S : P14AF220012 P14AF220013 P14AF220036

QUALIFICATION :
Education Bachelor's Degree relevant to the job
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER IV**
SALARY GRADE : 15
OFFICE COA Regional Office No. IV-B-1 CGS CLUSTER 3-2
COA Regional Office No. IX-3

ITEM NUMBER/S : P14AA640061 P14AA640061 P14AA640305 P14AA640244
P14AA640232 P14AA640233

QUALIFICATION :

Education Bachelor's Degree relevant to the job
 Experience 1 year of relevant experience;
 Training 4 hours of relevant training;
 Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **STATE AUDITING EXAMINER II**

SALARY GRADE : 13

OFFICE COA-ARMM-3 GAS-1 SAO-1
 COA Regional Office No. VII-1 NGS-2 CGS-2
 COA Regional Office No. VIII-3 COA Regional Office No. X-1
 COA Regional Office No. VII-10 COA Regional Office No. XIII-10
 COA Regional Office No. V-5 COA Regional Office No. IX-5
 COA Regional Office No. IV-A-10 COA Regional Office No. VI-1

ITEM NUMBERS :	P14BB121573	P14BB121574	P14BB120355	P14BB120230
	P14BB120271	P14BB120107	P14BB120165	P14BB120344
	P14BB121040	P14BB121039	P14BB121483	P14BB121477
	P14BB121577	P14BB120150	P14BB121484	P14BB121478
	P14BB120692	P14BB120151	P14BB121474	P14BB121479
	P14BB120693	P14BB120695	P14BB121475	P14BB121480
	P14BB121599	P14BB121597	P14BB121605	P14BB121604
	P14BB121600	P14BB121585	P14BB121613	P14BB121610
	P14BB121614	P14BB121644	P14BB121201	P14BB121038
	P14BB120914	P14BB120911	P14BB120915	P14BB121151
	P14BB120905	P14BB120912	P14BB120916	P14BB121152
	P14BB120906	P14BB120913	P14BB120917	P14BB121142
	P14BB121148	P14BB121147	P14BB120918	P14BB121143
	P14BB120816	P14BB120690	P14BB120694	

QUALIFICATION :

Education BS Accountancy (For recruitment)
 BS Accountancy/BSC Accounting(for promotion)
 Experience None required;
 Training None required;
 Eligibility RA 1080 (CPA) CS Professional, Second Level Eligibility
 RA 1080 (CPA) (for recruitment)

POSITION TITLE : **TECHNICAL AUDIT SPECIALIST I**

SALARY GRADE : 13

OFFICE TSO-STSS-10 COA Regional Office No. IV-A-4
 LGS-NCR-1 COA Regional Office No. IV-B-1

ITEM NUMBER/S :	P14BC210174	P14BC210251	P14BC210248	P14BC210245
	P14BC210163	P14BC210256	P14BC210244	P14BC210246
	P14BC210164	P14BC210177	P14BC210252	P14BC210247
	P14BC210165	P14BC210263		
	P14BC210166	P14BC210259		

QUALIFICATION :

Education Bachelor's Degree relevant to the job;
 Experience None required;
 Training None required;
 Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE OFFICER II**
SALARY GRADE : 11
OFFICE HRMO-AS-1 COA Regional Office No. I-1

ITEM NUMBER/S : P14AA620169 P14AA620068

QUALIFICATION : Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **TRAINING SPECIALIST I**
SALARY GRADE : 11
OFFICE COA Regional Office No. IV-A-1 PIDS-1

ITEM NUMBER/S : P14AF210069 P14AF210001

QUALIFICATION :
Education Bachelor's Degree relevant to the job;
Experience None required;
Training None required;
Eligibility Career Service (Professional)/Second Level Eligibility

POSITION TITLE : **ADMINISTRATIVE ASSISTANT III**
SALARY GRADE : 09
OFFICE CGS CLUSTER 3-2 CGS CLUSTER 5-2
STSS-ASCOM-1 COA Regional Office No. I-2
COA-ARMM-2 COA Regional Office No. IV-A-1

ITEM NUMBER/S : P14AA430074 P14AA430086 P14AA430273 P14AA430145
P14AA430090 P14AA430087 P14AA430276 P14AA430140
P14AA430289 P14AA430396

QUALIFICATION :
Education Completion of two-year studies in college
Experience 1 year of relevant experience;
Training 4 hours of relevant training;
Eligibility Career Service (Sub-Professional)/First Level Eligibility

POSITION TITLE : **ADMINISTRATIVE AIDE VI**
SALARY GRADE : 06
OFFICE LGS NCR-1 PDO-PIDS-1 COA Regional Office No. IV-A-3
TSO-STSS-3 SCSO-STSS-1

ITEM NUMBER/S : P14AA360237 P14AA360233 P14AA360235 P14AA360320
P14AA360073 P14AA360104 P14AA360328 P14AA360321
P14AA360251

QUALIFICATION :
Education *Must be able to read and write/Elementary School Graduate or

Experience **High School Graduate or completion of relevant vocational/ trade course or
 ***Completion of two-year studies in college or High School Graduate with
 relevant vocational/trade course;
Training 1 year of relevant experience;
 4 hours of relevant training;
Eligibility Relevant MC 11, s. 1996; Career Service (Sub-professional)/First Level Eligibility.

POSITION TITLE : **ADMINISTRATIVE AIDE IV**
SALARY GRADE : 04
OFFICE COA Regional Office No. I-1 ITO-STSS-1

ITEM NUMBER/S : P14AA340103 P14AA340058

QUALIFICATION :
Education *Must be able to read and write/Elementary School Graduate or
 **High School Graduate or completion of relevant vocational/ trade course or
 ***Completion of two-year studies in college or High School Graduate with
 relevant vocational/trade course;
Experience None required;
Training None required;
Eligibility Relevant MC 11, s. 1996