



Republic of the Philippines
COMMISSION ON AUDIT
 Regional Office No. VII

REQUEST FOR QUOTATION

Date: May 21, 2019
 RFQ No.: 19-05-040

Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No.: _____

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative not later than **10:00 am May 29, 2019** in the return envelope attached herewith, and sealed.

General Conditions:

1. PRICES SHOULD BE INCLUSIVE OF VAT
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
3. PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF YOUR PHILGEPS REGISTRATION NUMBER AND MAYOR'S PERMIT. OMNIBUS SWORN STATEMENT WILL BE SUBMITTED PRIOR TO AWARD.
4. MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.


MARISSA A. GUTIERREZ
 SA III - Supply and Property Officer

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

UNIT	ITEM & DISCRPTION	QTY.	Approved Budget for the Contract (TOTAL)	OFFER						
				PRICE			Compliance with technical specifications (Pls. check)		Remarks/ Brand	
				QTY	Unit Price	Total Price	Yes	No		
	Job out risograph copies of Barangay Financial Management Courseware Materials (Exercises and Suggested Solutions)									
ream	Back to back printing	534	165,540.00							
ream	Front only printing	104	26,000.00							
	Text only, full page and forms 74 sheets in 1 set material; 62 sheets back to back, 12 sheets front only estimated 3,960 sets X 62 sheets back to back equals 245,520 sheets estimated 3,960 sets X 12 sheets fron only equals 47,520 sheets Bond paper, subs 20, short size Collated and stapled printed copies Delivery period June 5, 2019									
			191,540.00							

Warranty : _____ Delivery Period : _____ Price Validity : _____

Printed Name/Signature

Canvassed by: _____

Tel. No. / Cellphone No.
e-mail address

Date