



Republic of the Philippines
COMMISSION ON AUDIT
 Regional Office No. VII

REQUEST FOR QUOTATION

Date: March 26, 2019
 RFQ No.: 19-03-026

Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No.: _____

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative not later than **1:30PM of April 4, 2019** in the return envelope attached herewith, and sealed.

General Conditions:

1. PRICES SHOULD BE INCLUSIVE OF VAT
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
3. PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF YOUR PHILGEPS REGISTRATION NUMBER AND MAYOR'S PERMIT.
4. MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.


MARISSA A. GUTIERREZ
 SA III - Supply and Property Officer

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

UNIT	ITEM & DISCRPTION	QTY.	Approved Budget for the Contract (TOTAL)	OFFER					
				PRICE			Compliance with technical specifications (Pls. check)		Remarks/ Brand
				QTY	Unit Price	Total Price	Yes	No	
	COMMON JANITORIAL SUPPLIES								
bottle	AntiBac, Fabric conditioner, 900ML	6	900.00						
piece	Bag (Garbage, small, black) 10pcs/roll	70	105.00						
piece	Bag (Garbage, plastic, black, XL) 10pcs/roll	200	1,000.00						
gallon	Cleaner, Tile & Bowl, concentrate	25	6,250.00						
gallon	Cleaner, all purpose, concentrate	50	12,500.00						
pack	Detergent Powder, all purpose, 1kl/pk	22	1,100.00						
bottle	Disinfectant, Liquid, 1 liter	4	1,400.00						
piece	Dust pan (plastic, big)	4	240.00						
gallon	Floor Sealer	4	4,400.00						
gallon	Floor Shine	18	21,600.00						
gallon	Floor Stripper	6	3,000.00						
piece	Mophandle, PVC type	2	500.00						
pad	Pad, Buffing, 16" Red	5	2,500.00						
pad	Pad, Cleaning, 16" Green	30	18,000.00						
pad	Pad, Stripping, 16" Black	20	16,000.00						

gallon	Soap, Hand Liquid	6	1,800.00						
box	Steel wool	6	900.00						
piece	Toilet Deodorant Cake, 99% paradichlorobenzene, 50gms	12	480.00						
COMMON OFFICE SUPPLIES									
case	Tissue Paper, 2 ply, jumbo, 16rolls/cs, with free use of dispenser	3	4,500.00						
			97,175.00						

Warranty : _____ Delivery Period : _____ Price Validity : _____

Canvassed by: _____

Printed Name/Signature

Tel. No. / Cellphone No.
e-mail address

Date