



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. VII
M.J. Cuenco Ave. cor. V. Sotto. St.
Cebu City

INVITATION TO BID FOR

**Procurement of Catering Services for the Trainings/Seminars
and Regional Conferences of COA Regional Office VII for CY 2019
Project Ref. No. PB 2019-03-001**

1. The **Commission on Audit R.O. VII**, through the General Appropriations Act of 2019, intends to apply the sum, as follows:
 - a) Lot I (Agency Personnel - Cebu) – PHP3,574,000.00 for the expected more or less 13 trainings/seminars to be conducted within Cebu during the period, or equivalent to 10,214 total pax with a budgeted amount of PHP350.00/pax¹;
 - b) Lot II (Agency Personnel – Bohol) – PHP6,132,600.00 for the expected more or less 2 trainings/seminars to be conducted within Bohol during the period, or equivalent to 10,221 total pax with a budgeted amount of PHP600.00/pax²;
 - c) Lot III (COA Personnel) – PHP 980,000.00 for the expected more or less 9 trainings/seminars/conferences during the period, or equivalent to 3,920 pax with a budgeted amount of PHP250.00/pax³.

being the Approved Budget for the Contract (ABC) to payments for the **Procurement of Catering Services for the Trainings/Seminars and Regional Conferences of COA Regional Office VII for CY 2019**. Bids received in excess of the ABC for each lot shall be automatically rejected at bid opening.

2. The **Commission on Audit R.O. VII** now invites bids for **the Procurement of Catering Services for the Trainings/Seminars and Regional Conferences of COA Regional Office VII for CY 2019**. Delivery of the Goods is required for the period May – December 2019. Bidders should have completed, within two (2) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. The Procurement will be subject to a Framework Agreement arrangement pursuant to Annex A of GPPB Resolution No. 12-2017 dated April 10, 2017 prescribing the Guidelines on the Use of Framework Agreement, and shall observe the procedures provided in Section 7.3(a) of the guidelines on the Outright Determination of LCRB.
4. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 Revised Implementing Rules

¹ Daily rate

² Daily rate

³ Daily rate

and Regulations (IRR) of Republic Act (RA) 9184, otherwise known as the "Government Procurement Reform Act".

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.

5. Interested bidders may obtain further information from the Commission on Audit R.O. VII and inspect the Bidding Documents at the address given below during 8:00am to 5:00pm on Mondays to Fridays.
6. A complete set of Bidding Documents may be acquired by interested Bidders on **March 22, 2019** from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **P2,000.00** for Lot I, **P3,500.00** for Lot II, and **P600.00** for Lot III.


It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

7. The Commission on Audit R.O. VII will hold a Pre-Bid Conference on **March 29, 2019, 1:30pm** at the LGS Office, G/F COA R.O. VII Main Building, M.J. Cuenco Ave., Cebu City, which shall be open to prospective bidders.
8. Bids must be duly received by the BAC Secretariat at the address below on or before **April 10, 2019 at 1:30pm**. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 18.

Bid opening shall be on **April 10, 2019 at 1:30pm** at the LGS Office, G/F COA RO VII Main Building, M.J. Cuenco Ave., Cebu City. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below. Late bids shall not be accepted.

9. The Commission on Audit R.O. VII reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. MAE JILL C. CHARCOS
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ATTY. EVA P. CABRERA
BAC Chairperson