



Republic of the Philippines
COMMISSION ON AUDIT
 Regional Office No. VII

REQUEST FOR QUOTATION

Date: March 6, 2019
 RFQ No.: 19-03-020

Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No.: _____

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative not later than **March 18, 2019** in the return envelope attached herewith, and sealed.

General Conditions:

1. PRICES SHOULD BE INCLUSIVE OF VAT
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
3. PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF YOUR PHILGEPS REGISTRATION NUMBER AND MAYOR'S PERMIT. OMNIBUS SWORN STATEMENT WILL BE SUBMITTED PRIOR TO AWARD.
4. MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.


MARISSA A. GUTIERREZ
 SA III- Property and Supply Officer

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

UNIT	ITEM & DISCRIPTION	QTY.	Approved Budget for the Contract (TOTAL)	OFFER						
				PRICE			Compliance with technical specifications (Pls. check)		Remarks/ Brand	
				QTY	Unit Price	Total Price	Yes	No		
	LAUNDRY SERVICES FOR COA 7 DORMITORY LINENS FOR CY 2019									
piece	Flat Sheet (single) - various color and weight	4000	100,000.00							
piece	Fitted Sheet (single) - various color and weight	4000	100,000.00							
kilo	Comforter	600	42,000.00							
piece	Pillow Case (various color and weight)	4000	28,000.00							
piece	Bath Towel	500	5,000.00							
	Terms and Condition: - Prospective bidders should own a Heavy Duty Washing Machine and Presser - Prospect bidders should quote on a per piece basis except for comforters - On-Call-Service, as the need arises - All items for laundry and ironing should be picked and delivered @ COA Dormitory and delivery of clean linens within 24 hours from pick up									
			275,000.00							

Warranty : _____ Delivery Period : _____ Price Validity : _____

Canvassed by: _____

 Printed Name/Signature

 Tel. No. / Cellphone No.
 e-mail address

 Date