



Republic of the Philippines  
**COMMISSION ON AUDIT**  
 Regional Office No. VII

**REQUEST FOR QUOTATION**

Date: February 27, 2019  
 RFQ No.: 19-02-012

Name of Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Business Permit No.: \_\_\_\_\_ TIN No.: \_\_\_\_\_

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative not later than **March 11, 2019** in the return envelope attached herewith, and sealed.

General Conditions:

1. PRICES SHOULD BE INCLUSIVE OF VAT
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
3. PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF YOUR PHILGEPS REGISTRATION NUMBER AND MAYOR'S PERMIT.
4. MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.

*Marissa A. Gutierrez*  
**MARISSA A. GUTIERREZ**  
 SA III - Supply and Property Officer

*After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:*

UNIT	ITEM & DISCRPTION	QTY.	Approved Budget for the Contract (TOTAL)	OFFER					
				PRICE			Compliance with technical specifications (Pls. check)		Remarks/ Brand
				QTY	Unit Price	Total Price	Yes	No	
Unit	<b>2018 Various ICT Equipments</b> <b>Laser Printer Colored - All In One</b> - Duty Cycle : at least 50,000 - ISO Color Print Speed : 26 ppm or higher - ISO Mono Print Speed : 26 ppm or higher - Monochromatic/Color : Color - Printer Connectivity : Ethernet, USB 2.0 - Min. System Requirments : Windows OS - Auto Doc Feeder Capacity : 50 shts or more - Max Doc Length : 14 inches - Max Doc Width : 8.5 inches - Paper Feeder - Cassette Tray - Multi-purpose Tray - Supported Paper Sizes : Letter, Legal, A4, A5, B5, Executive, Statement - Tray Capacity : 550 or more - Copier Resolution (Black) : Up to 600 x 600 - Copier Resolution (Color) : Up to 600 x 600 - Max number of copies : 99 or more - Duplex Scan Function : Yes - Scanner Resolution : Up to 9600 - Scanner Type : Flatbed with Sheet Feeder - Integrated Fax : Yes - Internal Memory : Yes - Approx. Page Yield (Black) : 1200 or more - Approx. Page Yield (Color) : 1200 or more - Printer Resolution (Black) : Up to 1200 x 1200 - Printer Resolution (Color) : Up to 1200 x 1200 - Output Tray Capacity : 250 or more - Recommended Monthly Volume : Up to 67,000 pages - Included Software : Printer, Fax and Scanner Driver - <b>Warranty : 1 Year on Parts and Labor</b>	2	120,000.00						

Unit	<b>Lapel Microphone Wireless System</b> <b>Body Pack Transmitter</b> * Battery Life : 7 hrs or longer * RF Output Power : 10 * Weight: 100 g or lesser <b>Receiver</b> * Up to 8 selectable channels * Up to 4 compatible systems * Antenna Switching Diversity * 2 Audio Output : XLR connector and 1/4" connector * Power Supply: 12 - 18 V <b>Microphone</b> * Clip-on Microphone which includes clip for hands free use and windscreen * Electret Condenser * Unidirectional (cardioid) polar pattern * 60-12,000 Hz Frequency Response or wider <b>Warranty: 1 year on parts and labor</b>	3	102,000.00							
(to be awarded on a per item basis)			222,000.00							

Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_

Canvassed by: \_\_\_\_\_

\_\_\_\_\_  
Printed Name/Signature

\_\_\_\_\_  
Tel. No. / Cellphone No.  
e-mail address

\_\_\_\_\_  
Date