



REQUEST FOR QUOTATION

Date: February 1, 2019
 RFQ No.: 19-02-006

Name of Company: _____
 Address: _____
 Business Permit No.: _____ TIN No.: _____

Please quote your lowest offer for the item/s described below, subject to the General Conditions stated below, and submit your quotation duly signed by you or your representative not later than _____ in the return envelope attached herewith, and sealed.

General Conditions:

1. PRICES SHOULD BE INCLUSIVE OF VAT
2. PRICE VALIDITY SHALL BE FOR A PERIOD OF 60 CALENDAR DAYS
3. PLEASE ATTACH TOGETHER WITH YOUR QUOTATION A COPY OF YOUR PHILGEPS REGISTRATION NUMBER AND MAYOR'S PERMIT.
4. MANAGEMENT RESERVES THE RIGHT TO REJECT OUTRIGHT ANY CONTINGENT BIDS.

MARISSA A. GUTIERREZ
MARISSA A. GUTIERREZ

SA III - Supply and Property Officer

After having carefully read and accepted the General Conditions, I/we submit our quotation/s for the item/s as follows:

UNIT	ITEM & DISCRIPTION	QTY.	Approved Budget for the Contract (TOTAL)	OFFER					
				PRICE			Compliance with technical specifications (Pls. check)		Remarks/ Brand
				QTY	Unit Price	Total Price	Yes	No	
Common Janitorial Supplies									
bottle	AntiBac, Fabric conditioner, 900ML	20	5,000.00						
piece	Bag (Garbage,small,black) 10pcs/roll	50	75.00						
piece	Bag (Garbage,medium,black) 10pcs/roll	400	1,200.00						
piece	Bag (Garbage, plastic, black, XL) 10pcs/roll	800	4,000.00						
gallon	Bleach	4	700.00						
piece	Broom Stick with Handle	6	720.00						
piece	Broom " BULI" with Handle	4	600.00						
gallon	Cleaner, Tile & Bowl, concentrate	45	11,250.00						
gallon	Cleaner, all purpose, concentrate	10	2,500.00						
gallon	Crystallizer 5liters/gallon	8	40,000.00						
bottle	Dishwashing Liquid, 1 liter	6	540.00						
gallon	Floor Shine	42	58,800.00						
gallon	Floor Stripper	42	21,000.00						
piece	Mop Head, 500g, Cotton	12	2,400.00						
pad	Pad, Buffing, 16" Red	10	5,000.00						
pad	Pad, Stripping, 16" Black	20	16,000.00						
gallon	Soap, Hand Liquid	10	3,000.00						
box	Steel wool	20	3,000.00						
bottle	Sosa, 500ml	12	1,440.00						
Common Office Supplies									
case	Tissue Paper, 2 ply, jumbo, 16rolls/cs, with free use of dispenser	20	30,000.00						
			207,225.00						

Warranty : _____ Delivery Period : _____ Price Validity : _____

Printed Name/Signature

Tel. No. / Cellphone No.

Canvassed by: _____