

Republic of the Philippines
COMMISSION ON AUDIT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the COMMISSION ON AUDIT in the CSC website:

DIR. MARIE MACEL O. TEJADA

HRMO

Date: 16-Oct-19

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ATTORNEY IV	P14-OA24-0283	23	73811	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		REGION 4A
2	ATTORNEY IV	P14-OA24-0284	23	73811	Bachelor of Laws	8 hours of relevant training	2 years of relevant experience	RA 1080 (BAR)		REGION 4A

The COA selection process is compliant with existing laws on Anti-Discrimination and Equal Employment Opportunities.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 31, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DIR. MARIE MACEL O. TEJADA

Director III, Officer-in-Charge

Human Resource Management Office,
Commission on Audit, Commonwealth Avenue,
Quezon City

careers@coa.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

CSC PUBLICATION DATE: OCTOBER 18, 2019