



REPUBLIC OF THE PHILIPPINES
COMMISSION ON AUDIT
Commonwealth Avenue, Quezon City, Philippines



MEMORANDUM

No.: 2020-001
Date: JAN 07 2020

TO : All Assistant Commissioners, Directors, Officers-in-Charge, Supervising Auditors, Audit Team Leaders, Audit Team Members, Members of the COA Gender and Development Focal Point (GFP) System in the Central Office and the GFP Sub-Systems of COA Regional Offices, and Other Concerned Personnel

SUBJECT: Use of the Gender and Development Planning, Budgeting and Accomplishment Information System (GPBAIS) Beginning Calendar Year (CY) 2020 Onwards

In view of the full completion of the development, pilot testing and rollout of the GPBAIS¹ developed jointly by the Committee on Database and Website Development and Maintenance and the Committee on Finance, the system shall be fully operational beginning CY 2020 onwards.

In order to ensure that the GPBAIS is fully utilized to facilitate the preparation, review, consolidation and submission of the consolidated COA GAD Plans and Budgets, and GAD Accomplishment Reports to the Philippine Commission on Women (PCW) within the deadline, the following activities shall be undertaken:

1. All concerned committees of the COA GAD Focal Point (GFP) System in the Central Office and the GFP Sub-Systems of all COA Regional Offices shall prepare, using the GPBAIS, their respective proposed annual GAD Plans and Budgets (GPBs) within 60 calendar days from the deadline set by the Committee on Finance of the Central Office; and annual GAD Accomplishment Reports (GARs) on or before December 31 of each year.
2. Through the system, they shall submit to the Committee on Finance of the Central Office their respective proposed annual GPBs at least 30 calendar days from the deadline set by the Committee; and within the first week of January of the ensuing year for their annual GARs.
3. The Committee on Finance of the Central Office shall review the proposed annual GPBs and GARs submitted by the different committees of the COA GFP System in the Central Office and all the GFP Sub-Systems; consolidate the same to produce the annual COA GPBs and GARs; and initiate their transmittal to the PCW within the deadline.

¹ COA Memorandum No. 2018-015 dated November 20, 2018 on the development of the system; and COA Memorandum No. 2019-014 dated August 6, 2019 on the rollout of the system on October 2-4, 2019

4. For the 2019 GARs of the different committees of the COA GFPS in the Central Office, they shall use the GPBAIS to encode their accomplishments vis-à-vis the 2019 approved GPB already encoded by the Committee on Finance.
5. For the 2019 GARs of the COA GAD GFP Sub-Systems, all COA Regional Offices shall encode their 2019 GPBs in the system to facilitate the preparation of the accomplishment reports.
6. All issues and concerns pertaining to the use and maintenance of the GPBAIS, as well as the monitoring and evaluation thereof, shall be addressed to the Committee on Finance and the Committee on Database and Website Development and Maintenance.

For the guidance of all concerned.


MICHAEL G. AGUINALDO
Chairperson

