



Republic of the Philippines
COMMISSION ON AUDIT
Regional Office No. I
BIDS AND AWARDS COMMITTEE
City of San Fernando, La Union

NOTICE OF PROCEED

December 16, 2020

MS. MA. LUZ A. RULLAN

General Manager

Mckleene Premium Products, Inc.

#16 General Luna Street, City of San Fernando

La Union

Dear **Ms. Rullan**:

The attached Contract Agreement having been approved, notice is hereby given to **Mckleene Premium Products, Inc.** that work may proceed on the **Procurement of Janitorial Services for COA Regional Office No. 1, City of San Fernando, La Union, COA PSAOs, San Fernando City, La Union, San Carlos City, Pangasinan and Bantay, Ilocos Sur for CY 2021** seven (7) days after the receipt of this notice .

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the **COA Regional Office No. I, San Fernando City, La Union.**

Very truly yours,

ATTY. CHITO C. JANABAN

OIC- Regional Director

I acknowledge receipt of this Notice on December 21, 2020

Name of the Representative of the Bidder MA. LUZ A. RULLAN

Authorized Signature: